

Minutes of the Public Safety Committee Meeting – January 27, 2020

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Kennie Downing, Mayor Palm, Mark Schauf, Kevin Stieve, Emily Truman, Tom Pinion, Wade Peterson, Tony Gilman, Misty Muter, Chris Sommerfield, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the December 9, 2019 meeting. Motion carried unanimously.

New Business

- a. Review and recommend approval of the proposed Water Meter Reading Agreement with the Village of West Baraboo – Peterson said that after a few conversations, West Baraboo came back to the table with more reasonable requests. He said that their Attorney and the City Attorney have both looked at the agreement, and added a few small things, and they are waiting on one little part from Census, we have the verbal on that. Peterson said that the City is ready; West Baraboo still has quite a bit that they have to do. Attorney Truman said that she has no concerns. It was moved by Kolb, seconded by Plautz pending approval from the PFC. Motion carried unanimously.
- b. Review and possible recommendation to amend Chapter 5, Fire Department, of the Baraboo Municipal Code and to update the Official Fee Schedule for the corresponding permits – Chief Stieve said that this was brought back to the Committee for fees for opening burning. Attorney Truman said that this was recommended to move forward at the last meeting; however, in between Alderperson Plautz requested that it be brought back to the Committee for additional discussion regarding taking out the provision in Chapter 5.4 for Opening Burning. She said that the small changes that were requested have been incorporated. During further discussion, it was found that the new version was not incorporation in to the packet with the changes that were made. Plautz said that when someone makes the initial fee for the inspection, would there be a set date for the burn. Chief Stieve said that a date range could be incorporated with the permit. Plautz then asked if homeowners burn their leaves more than one time, would they have to pay \$50.00 each time. Truman said that it is currently set up to require a fee for each burn. Plautz felt that the initial fee would include the inspection, but did not feel that a second burn would require an inspection. Stieve said that the inspection would include travel time to the location and making sure that they meet the entire requirement for the current ordinance. He said that if they cannot do the burn in the range of the dates given, the bottom line would be that they would have to get another permit. He said what he would like to do it get rid of open burning all together, with the exception of recreational fires, and special circumstances. He feels that there are services available, such as compost site, and the City leaf pickup that people would not need to burn. Kolb feels that the fee should be kept at \$50.00 per burn. The process of the permit application was then explained to the Committee. Plautz moved to recommend amending Chapter 5 of the Fire Department Municipal Code to update the Official Fee Schedule to reflect \$50 for bon fires and opening burning permits. Kolb seconded, motion carried unanimously.
- c. Review and possible recommendation to amend the Official Fee Schedule for certain Fire Department responses – Chief Stieve state that in the packet there was a sample of a fee for traffic crash response. He said that currently the Department is working from of State Statute and insurance companies are having an issue with that. He said that the department is called out on crashes often for injuries, and sometimes just general cleanup. He said that he is looking for the Committee's feeling regarding building a fee for crash responses, possibly a tiered response, giving the residents a bit more of a break than non-residents. He said that he has received an inquiry from one of the funeral homes for lift assists with a deceased person. He said a second fee that he is asking for the Committee's support on is a technical rescue fee, more so for the Towns. After a lengthy discussion, Kolb moved, seconded by Plautz to recommend postponing for a later meeting and direct staff to continue working on this. Motion carried unanimously.
- d. Consideration of the Baraboo Fire Department's Apparatus Replacement Schedule – Chief Stieve presented the Committee the background. He said that Finance Director is working on laying out all capital equipment. He said that if the Committee would like to review the information and wait for Haggard to get all City capital equipment finished, it may be an easier process to go through, and the Committee may want more data than is provided. It was the consensus of the Committee to bring it back when Haggard has the citywide capital equipment finished.
- e. Review and possible recommendation of new City-owned street lighting installed as part of the DOT's upcoming STH 33 (8th St/8th Ave) reconstruction project – Pinion presented the background to the Committee. The DOT has asked if the Village or City would be interested in installing new streetlights. He said the lights would be City-owned as opposed to Alliant owned and would be 100% funded by the local share. He said that if the Committee would like to pursue this, he

could put together budgetary figures for the next meeting. It was consensus of the Committee to have Pinion consult with the DOT for a cost estimate.

- f. Review and possible recommendation to approve a request for a Shared Lateral Agreement for temporary sewer and water lateral connection for a new professional office building at 908 8th Street for Misty Muter – Pinion presented the background for this request. He said that the suggestion of staff would be to postpone the installation of the new lateral until the installation of the reconstruction project, it would still be at the property owner's expense, but for the sake of promoting economic development with a new building on the corridor, trying to find an alternative. Mister has drafted an agreement with the neighbor, American Family Insurance who has agreed to allow them to connect to their lateral on a temporary basis. Kolb moved, Plautz seconded to allow a temporary connection to the neighbor's lateral with a positive recommendation to Council until the reconstruction of Highway 33 is done. Motion carried unanimously.
- g. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for December 2019 and January 2020 – It was moved by Kolb, seconded by Plautz to approve the adjustments/Credits for December, 2019 and January 2020 as presented. Motion carried unanimously.

Information Items

- a. First draft of proposed updates to the Refuse and Recycling Ordinance to reflect current regulations – Street Superintendent Gilman presented the background to the Committee. Gilman stated in an effort to eliminate workers compensation claims and increase the efficiency, we have to start regulating and cleaning up the cart sizes and extra garbage and recycling outside of the carts. Gilman said that the 96-gallon carts would become the standard cart. Pinion said as far as an implementation date it was decided that it should be in the Spring-Summer Newsletter. Cart stickers were then discussed. Gilman said that the 35-gallon carts are too small and do not fit into the claws of the trucks correctly. It was the consensus of the Committee to eliminate the 35-gallon carts.

Reports

- a. Utility Superintendent's Report – Peterson said the department will be starting up with the River crossing and the Oak Street Booster Station. He said that he has met with the Engineers with for the Highway 33 project. He said that U.S. Cellular is looking to do a significant upgrade to their equipment on the County A Water Tower. He said that water mains, laterals, and hydrants would be replaced as part of the Mound Street project.
- b. Street Superintendent's Report – Gilman said that Travis Steinke came on board December 30 as mechanic. He said we are accepting applications for a semi-skilled position to replaced employee that left. Gilman then gave the salt inventory report. He said that the department is helping Parks Department with tree removal. The Depot Street building has been removed.
- c. Police Chief's Report – Chief Schauf said that the department is actively recruiting for officers, as there have been three officers that have left or will be leaving. He has been working closely with the City Attorney regarding deferred prosecutions for kids receiving truancy citations. He said the department has an officer that participated in the Sauk County Drug Court, as a member of CJCC for Sauk County, and their National Conference is out in California, the CJCC is picking up all the cost, we just need permission to send him. The department is looking to bump up the bond for alternative side parking.
- d. Fire Chief's Report – Chief Stieve said total members is 34, one is on military leave. One significant thing the department has done has been helping the Al Ringling Theater because they lost their fire curtain; therefore, they have been on fire watch with the big performances. He said that the wages and any other costs associated with this is charged back to Al Ringling. He said training program with the Assistant Fire Chief has improved. He said two people were hired in January and two more are in different stages of the hiring process. He said that the Department is helping the County with some training on basic office safety and fire training. Stieve said the Department is PFAS free. A short discussion regarding a River Water Rescue program.

AJOURNMENT – It was moved by Kolb, seconded by Plautz to adjourn at 2:26 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman